

**2009-2010  
Presidential Appointed Positions**

**Application**

Name \_\_\_\_\_ SID# \_\_\_\_\_  
Major & Specialization \_\_\_\_\_ Year in School \_\_\_\_\_  
Campus/School Address \_\_\_\_\_  
City \_\_\_\_\_ Zip Code \_\_\_\_\_ Perm. Phone# ( ) \_\_\_\_\_  
Email \_\_\_\_\_ Apt./Dorm/Cell# ( ) \_\_\_\_\_  
(Circle Category)

**Position Interested In**

(in order of preference)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**All appointments will be made by USAC  
President Cinthia Flores, and will take effect  
immediately upon Council's approval.**

Minimum Requirements

All applicants must be registered and enrolled in at least 4 units/quarter and have an overall GPA of 2.0.

All applicants for the ASUCLA Board of Directors must be eligible to serve a two year term and must attend the three-day Orientation Retreat June 16-18.

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*I have read and understand the minimum requirements listed above, and agree to comply with them if I am appointed.*

\_\_\_\_\_  
(Signature)

Please answer the following questions briefly, limiting your answers to a total of 2 pages. (Use 12 point type)

1. Why are you applying for this/these position(s)? Please write a separate page for each position if you are applying for more than one.
2. List any experience/involvement on campus or in the community and explain how these experiences are relevant to the position(s) for which you are applying.
3. How do you see these position(s) affecting the everyday lives of students?
4. What would you hope to accomplish during your tenure?
5. What issues do you feel are most important to educate and organize students?

**Deadline Thursday May 28th  
Submit applications to USA President, 317 Kerckhoff Hall**

Questions?

usacprez@gmail.com

310.825.7068

# **2009-2010 USAC Presidential Appointment Application Packet**

## **What is USAC?**

The Undergraduate Students Association (USA) is the association that is comprised of every UCLA undergraduate student. The Undergraduate Students Association Council (USAC) is the student government of this Association that serves UCLA students in many different ways. USAC provides funding for student groups, puts on student programs such as \$2 movie nights, Jazz/Reggae Festival, and Run/Walk, and advocates on behalf of students to elected officials, among countless other things. It is comprised of 13 different officers and commissioners who are elected every year during Spring Quarter, and the thousands of student leaders that work in these offices.

## **What are USAC Presidential Appointments?**

It is imperative that students have a voice on various committees throughout campus that deal with issues directly affecting our lives here at UCLA. Therefore, about 70 students are appointed by the USAC President to sit on committees and advise the Administration and USAC on issues such as student fees, health, programming, and more. Please take a look at the attached committee descriptions for more details regarding the exact committees open to undergraduates. Appointments will be made by the USAC President, and must be approved by a majority vote of USAC. They take effect immediately upon approval.

## **What are the Appointee Minimum Requirements and Responsibilities?**

1. All applicants must be registered as undergraduates, enrolled in at least 4 units/quarter during their entire appointed term, and have an overall GPA of 2.0.
2. All appointees must attend at least 2/3 of their respective committee meetings. Failure to attend at least 2/3 of the meetings can result in the dismissal of the appointee.
3. In addition, appointees will have certain duties/requirements specific to their committee, and will be required to fulfill those duties.

**(See: Brief Description of USAC Presidential Appointed Positions (below))**

# Brief Description of USAC Presidential Appointed Positions (Committees Listed Alphabetically)

All Presidential Appointments for 2009-2010 will be made by Cinthia Flores, the USAC President elected in May 2009, and will be approved by incoming members of the Undergraduate Students Association Council. Appointments will take effect immediately upon approval.

## **Advisory Board for the LGBT Center at UCLA (Formerly: CACGLC)**

Analyzes and identifies problems and makes recommendations on matters of particular interest to the lesbian, gay, bisexual, and transgender community on campus, including faculty, staff, and students. Initiates review concerning policies, procedures, attitudes, and practices affecting all aspects of the employment and/or academic status of individuals, reviews UCLA reports, and makes recommendations on the implementation of various campus diversity plans and programs. **Meets at least twice each Quarter, September-June** The two undergrad members are appointed by the USAC President for a one year term.

## **ASUCLA Board of Directors (BOD)**

**All appointees to the ASUCLA Board of Directors must be eligible to serve a two year term and must attend the three-day Orientation Retreat which will be held at the UCLA Arrowhead Conference Center immediately following Spring Commencement, June 16-18, 2009. In addition, all appointees must attend a minimum of eight General Meetings of the Board during the year, plus monthly Standing Committee meetings.**

The ASUCLA Board of Directors oversees ASUCLA's mission to improve the quality of life on campus by providing needed services and products, places to study, gather and socialize, and a link for students between their academic pursuits and the world at large. This is accomplished by the Board of Directors which ensures that ASUCLA pursues policies that safeguard its financial viability, that secure the highest degree of cooperation between the Regents and the President of the University on one hand and the Associated Students on the other, and that promote the general welfare of the student body and the University. **The four undergrad members, three Regular and one Alternate, are appointed by the USAC President for a two year staggered term. May not be a USAC officer or an ASUCLA employee.**

## **ASUCLA Communications Board (Comm Board)**

Promotes and advances UCLA Student Media. The three standing committees of the Communications Board are: (1) the Executive Committee, (2) the Finance Committee, and (3) the Operations Committee. Meets monthly, including a two-day retreat in August. Four undergraduates. Two year staggered terms. May not serve as a staff member or receive compensation from Student Media. May not be a USAC official and may not hold another USAC appointed position while on Communications Board. **Meets monthly, including a two-day retreat in August. The four undergrad members are appointed by the USAC President for a two year staggered term.**

## **Bruin Online (BOL) Advisory Group (See: Information Technology Planning Board)**

## **Budget Review Director (BRD)**

As Chair of the Budget Review Committee (BRC), the Budget Review Director verifies that USAC base budgets are in accordance with all ASUCLA and University regulations and that all budgets are sufficiently documented. The BRC makes recommendations on USAC Officers' budgets, and forwards those recommendations to USAC for approval. The Budget Review Director serves as Chair of the Undergraduate Students Association Programming Committee, the Student Government Operational Fund Committee, and the Student Organizations Operational Fund Committee. **The USA Programming Committee holds three hearings per academic year. The Student Organizations Operational Fund (SOOF) Committee has two funding hearings, and the Student Government Operational Fund (SGOF) will hold one hearing to allocate funds.** The Budget Review Director is appointed by the USAC President for a thirteen month term, June through July of the following year.

### **Campus Programs Committee (CPC)**

Oversees funding regarding projects and programs of an educational and/or cultural interest directed at the student body or specific segments of the student body. Solicits student views on the nature and goals of campus programming and holds hearings to allocate funds for campus programs. **Must attend a four-hour Orientation in early August, participate in CPC's six hearings which are held throughout the academic year, beginning in September, and must attend Quarterly meetings. In addition, must sit on the CPC Mini-Fund Committee for one quarter and attend their weekly hearings which are held from Week 2 to Week 8. The four undergrad members, three Regular and one Alternate, are appointed by the USAC President for a one year term, July – June.**

### **Campus Sustainability Committee**

Work with university, faculty, and staff to develop and implement a plan to advance environmental sustainability in education, research, operations and community service activities at UCLA. Will also oversee and advise the integration of sustainability principles in campus design and construction designs in future facilities. Two undergrads appointed by the USAC President in consultation with the current Campus Sustainability Committee.

### **Chancellor's Enrollment Advisory Committee (CEAC)**

CEAC advises the Chancellor on enrollment decision making to ensure that (1) decisions are based on input from a variety of campus constituencies; (2) long-range enrollment planning and short-term decision making are closely linked; (3) enrollment planning is bottom-up and top-down; (4) academic and non-academic factors inform decision making; and, (5) enrollment planning is efficient, inclusive, and aligned with strategic planning. **CEAC meets twice a quarter. Meetings last approximately two hours. The one undergrad member of CEAC is appointed by the USAC President for a one year term.**

### **Committee on Instructional Improvement Programs (CIIP)**

The Committee on Instructional Improvement Programs (CIIP) supports faculty-initiated instructional improvement projects through grants, programs, and services which are coordinated through the Office of Instructional Development. The CIIP was established to ensure that campus instructional development efforts reflect the needs of faculty and students. CIIP determines amount of allocation to Student Mini-Grants Program. **Must attend a Fall Orientation Meeting and a two-day Retreat in early May. Two undergraduate members, one of which is appointed by the USAC President. One year term.**

### **Community Activities Committee (CAC)**

Oversees funding regarding projects which were created as learning and service experiences for UCLA student volunteers to work with off-campus, non-UCLA student populations. Acts as a forum for soliciting views on the nature and goals of community service and makes allocation decisions for community service projects. **Must attend a four-hour Orientation in early August, and attend meetings which are held at least once per Quarter. Must take part in a full week of hearings which begin immediately after Labor Day, and last from morning 'til night. Must make at least two site visits. The Four undergraduate members, three Regular and one Alternate are appointed by the USAC President for a one year term, July through June.**

### **Community Service Mini Fund Committee Chairperson and Committee Members**

The Chairperson of the Community Service Mini Fund Committee serves as the budget director for the committee. The committee is dedicated to providing funds for student community service programs, activities or services which contribute to the elimination of poverty and social problems, and/or provide services (such as health and education) to disadvantaged groups. **Five undergraduate appointees: One Chairperson and four members. Two of the four committee members must be affiliated with CPO; the other two with CSC. The Chairperson position alternates each year between CPO and CSC. CS Mini-Fund Committee holds three hearings per academic year. All committee members serve a one year term. July – June**

### **Drug-Free Schools Committee**

Works with a coalition of campus organizations to help ensure integration, consistency and effectiveness of campus approaches to student alcohol and drug harm reduction. **Meets each quarter, including summer**, to guide policy development and evaluate campus harm reduction initiatives. **One undergrad will be appointed for a two year term by the USAC President in consultation with the Student Welfare Commissioner and the current members of the Drug-Free Schools Committee.**

### **Eating and Activities Task Force**

Work with university staff to promote a campus environment that enables students to eat well, be physically active, and feel good about their diverse body shapes and sizes. Will assist the EAT task force in getting nutritional facts posted in the residential restaurants, training peer counselors on nutrition, and advocating for environmental changes on campus that allow students to eat well. **One undergrad, appointed by the USAC President in consultation with the current Eating and Activities Task force.**

### **Election Board Chairperson (E-Board)**

Chairs the Election Board, and nominates and supervises members of the Election Board Executive Committee. Is responsible to USAC for the administration of all aspects of USAC elections. **Extensive time commitment before and during regular Spring Election. The Chairperson will also oversee any Special Elections that occur during her/his tenure. The Chairperson is appointed by the USAC President for a one year term.**

### **Finance Committee Chairperson (FiCom)**

Oversees the annual budget of the Undergraduate Students Association Council and ensures that the Council stays within budget. **The Finance Committee, which meets weekly**, is entrusted by USAC to review, analyze, investigate, and receive all budget and financial requests dealing with the allocation of student funds. **The FiCom Chair also sits as an Ex Officio member of the Undergraduate Students Association Council (USAC) which meets weekly.** In addition, the FiCom Chairperson serves on the Budget Review Committee and will, therefore, be participating in the hearings of the Student Government Operational Fund Committee, the Student Organizations Operational Fund Committee, and the USA Programming Fund Committee. **The FiCom Chair is appointed by the USAC President for a thirteen month term, June through July of the following year.**

### **Financial Aid Policy Committee (FAPC)**

Established because of the decreased supply and increased demand for financial aid dollars. Makes decisions about major issues and controversies involved in the management and allocation of financial aid funds. **Meets once or twice per Quarter, September-June. The two undergrad members are appointed by the USAC President for a one year term.**

### **Information Technology Planning Board (ITPB)**

The ITPB is the primary governance body for information technology and services at UCLA. In conjunction with UCLA's executive management and Senate leadership, the ITPB will establish UCLA's information technology vision, strategic plan, and policy guidelines. **ITPB meets at least once a month. The undergraduate appointee to the ITPB will also serve on the Bruin Online Advisory Group which will meet once each Quarter. The one undergrad member is appointed by the USAC President. A two year commitment is preferred.**

### **Judicial Board (J-Board)**

The Judicial Board is the judicial branch of the Undergraduate Students Association. Judicial Board Justices review petitions for hearings, hear cases and determine constitutional issues. **Justices serve on the J-Board for the duration of their tenure as UCLA undergraduate students in good standing, to a maximum of four years. Seven undergraduates are appointed by the USAC President in keeping with the stated tenure.**

### **Office Space Allocation Committee Chairperson (OSAC)**

The Office Space Allocation Committee (OSAC) Chair presides over the OSAC meetings. OSAC allocates office space, according to student organization needs on campus. OSAC is delegated the task of revising the application process, determining office space needs, and facilitating the most efficient use of student space. **The OSAC Chair is also responsible for appointing other members of the OSAC, as approved by the Undergraduate Students Association Council (USAC). The OSAC Chair is appointed by the USAC President for a one-year term.**

### **Student Activities Center Board of Governors (SACBOG)**

With the passage of the SPARC Referendum, the Student Activities Center Board of Governors was instituted to serve as the formal policy and advisory committee for the Student Activities Center. Roles include general operational issues and policy development, bond related maintenance allocations, determination and annual review of fiscal and management operations, annual review and approval of equipment and/or maintenance expenditures, review and recommendations regarding future renovations or additions to the facility, resolution of scheduling conflicts, and preparation of an annual report related to facility operation and activities. **Four undergraduate students sit on SACBOG: one undergraduate student from the Community Programs Office (CPO); one undergraduate student from the Campus Retention Committee (CRC); and one undergraduate student from the Student Initiated Access Committee (SIAC). In addition, one undergraduate student At Large is appointed by the USAC President. Meets once a month during each academic quarter. One year term.**

### **Student Advocate**

The student advocate will interface with the campus ombudsman office, UCLA legal services, undergraduate counseling, and/or the appropriate administrative office to acquire expertise and to fully explore all possible remedies.

### **Student Affairs Budget Review Team**

Team members participate in UCLA Student Affairs Division's discussions of budget requests for registration fee areas. **Approximate time commitment of 12-15 hours spread over 4-5 meetings which are held during Fall Quarter. The one undergrad member is appointed by the USAC President for a one year term.**

### **Student Conduct Committee (SCC)**

Provides hearings for all cases referred to it under the Student Conduct Code of Procedures. Reports results of these hearings to the Chancellor. **Meets when there is a case to be heard, including Summer and breaks. The two undergraduate members, one Regular and one Alternate, are appointed by the USAC President. One and two year terms.**

### **Student Fee Advisory Committee (SFAC)**

Functions as the primary agency for channeling student input into decisions regarding the level and use of student fee funds. Assists the Chancellor in ascertaining views of the student body on matters pertaining to the student fees. Provides a continuing study of student fee allocations and recommends student fee funding priorities to the Chancellor. **Advises the Chancellor on the level of student fees. Meets no less than four times per Quarter. The four undergraduate members are appointed by the USAC President. Two year staggered terms.**

### **Student Health Advisory Committee (SHAC)**

SHAC exists to provide student participation in advising the administration of the UCLA Student Health Services (SHS) at the Ashe Center. Ensures that SHS promotes and provides high quality, economical health care for UCLA students. Advises regarding the development and evaluation of Ashe Center programs. Advises the Ashe Center leadership on student concerns and priority matters. Makes recommendations regarding the Ashe Center budget and campus insurance plan benefits. **Holds at least 12 General Meetings during the academic year. The four undergraduate members are appointed by the USAC President. One year and two year terms. (No student may serve on SHAC for more than two years).**

### **Student Initiated Access Committee (SIAC)**

The purpose of the Student Initiated Access Committee (SIAC) is to increase the eligibility of educationally disadvantaged students to the University of California, particularly UCLA. UCLA students who have initiated outreach projects to a school which has low academic performance school-wide and high attrition rates may apply for funding from the SIAC to support their projects. The SIAC ensures that the projects adhere to SIAC Guidelines, evaluates the projects and their proposals, allocates funds as appropriate, and oversees the funding process. **SIAC holds weekly meetings (including Summer), plus at least one funding hearing per Quarter, Fall through Spring. In addition to attending meetings and participating in proposal hearings and deliberations, committee members must serve on at least one standing committee of the SIAC. The USAC President appoints one undergraduate member to SIAC based on recommendations from the SIAC. One year term, July 1-June 20. The USAC Academic Affairs Commissioner sits on SIAC by virtue of her/his elected position, or may designate an undergraduate to serve in her/his place.**

### **The Green Initiative Fund (TGIF) Student Body Representative**

Sits on a seven person committee of students, faculty and staff, which reviews applications for projects that enhance UCLA's sustainability and have student-involvement. This committee will decide which projects to grant funds for. Funding will come from money generated by the student-fee referendum, TGIF, approved by UCLA undergraduate students in the May 2008 USAC Election. **The USAC President appoints one undergraduate student for a one-year term, June 1 through May 31. Time commitment to be decided by the committee in Fall Quarter 2009. It is anticipated that the committee will agree to meet once a month, beginning in Fall Quarter.**

### **Transportation Services Advisory Board (TSAB)**

The Transportation Services Advisory Board (TSAB) reviews and evaluates all issues related to UCLA's campus transportation system, which includes campus parking, ridesharing, van pool, shuttle services, and Bruin Go! TSAB reviews and recommends fees to support the campus transportation system. **The USAC President appoints one undergraduate member every year, and a second undergraduate member every other year. One year term.**

### **UCLA Committee on Disability (Formerly: Chancellor's Advisory Committee on Disabilities)**

Analyzes and identifies problems, proposes solutions, and makes recommendations on matters of particular concern to persons with disabilities on the UCLA campus, including initiating reviews concerning policies, procedures, attitudes, services, practices, and architectural and program accessibility for the disabled. Makes specific recommendations to the Chancellor and responsible campus officers. Reviews UCLA reports affecting the concerns of the disabled. **Meets at least once a month, beginning in October. The three undergraduate members are appointed by the USAC President. Two year staggered terms.**

### **UCLA Recreation Advisory Board (URAB)**

The purpose of the Recreation Advisory Board is to represent the broad and varied recreational interests and needs of the entire campus community, and to act in an advisory role on programmatic issues, policy interpretations, strategic directions of the department, programmatic development, capital planning, and non-student fees. **Meets two to three times a quarter. Two undergraduates are appointed by the USAC President. One or two year terms.**

### **Wooden Center Board of Governors (WCBOG)**

**Serves as the formal policy committee for the John Wooden Center.** Roles include general operational issues and policies; bond-related maintenance allocations; determination and annual review of fiscal and management operations; annual review and approval of equipment maintenance expenditures; reviews and recommends regarding renovations or additions to the facility; prepares annual report on uses of the building, resolution of scheduling conflicts, and equipment/maintenance issues. **Meets once a month during each academic quarter. The six undergraduate members (four Regular and two Alternate) are appointed by the USAC President. One year and two year terms. The USAC Facilities Commissioner sits Ex-Officio.**